



MINUTES OF THE THIRD REGULAR OPEN MEETING OF THE THIRD LAGUNA HILLS MUTUAL BOARD OF DIRECTORS A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION

**Tuesday, September 18, 2018 - 9:30 a.m.
Laguna Woods Village Community Center Board Room 24351 El Toro Road**

The Regular Meeting of the Third Laguna Hills Mutual Board of Directors, a California non-profit mutual benefit corporation, was held on Tuesday, September 18, 2018, at 9:30 a.m., at 24351 El Toro Road, Laguna Woods, California

Directors Present: Rosemarie diLorenzo, Bill Walsh, Steve Parsons, James Tung, Burt Baum, Roy Bruninghaus, John Frankel, Jules Zalon, Cush Bhada, Jack Connelly and Bunny Carpenter (arrived late).

Directors Absent: Jules Zalon

Staff Present: Brad Hudson, Siobhan Foster, Chuck Holland, Eileen Paulin, Kurt Wiemann, Chris Spahr, Tim Moy and Cheryl Silva

Others Present: Rachel Unger (VMS),

1. Call meeting to order / Establish Quorum

Rosemarie diLorenzo, President of the Corporation, chaired and opened the meeting, and stated that it was a Regular Meeting held pursuant to notice duly given. A quorum was established, and the meeting was called to order at 9:30 a.m.

2. Pledge of Allegiance

Director Bruninghaus led the Membership in the Pledge of Allegiance.

3. Acknowledge Media

The Globe and the Village Television Crew, by way of remote cameras, were acknowledged as present.

4. Approval of Agenda

Director Bhada made a motion to move agenda item (13a) Approval of GRF Bylaw 2.1.4 to the closed agenda; the motion was seconded by Director Baum.

Director Parsons made a motion to approve the agenda as corrected. Director Bruninghaus seconded the motion and it passed by unanimous consent.

5. Approval of Minutes

- a. August 21 17, 2018 – Regular Open Session
- b. August 24, 2018 – Special Open Meeting (Meet the Candidates)

Director Parsons made a motion, seconded by Director Bhada to approve the minutes of August 21, 2018, and August 24, 2018; it passed by unanimous consent.

6. Report of the Chair

President diLorenzo commented that Third Mutual suspended the use of the active ingredient in *Round-up* in the Community. She encouraged residents to vote for the Third Board Candidates. The Annual/Organizational Meeting will be held on October 4, 2018 at 9:30 a.m. in the Board Room.

7. Open Forum

One Member thanked the outgoing Board Members for volunteering their time to serve on the Board.

8. Responses to Open Forum Speakers

Directors thanked the outgoing Board Members for their service.

Director Walsh thanked staff for being helpful.

Director Baum thanked the CEO for helping the Board with all the accomplishments achieved and encouraged residents to participate in the Committees and Board.

Director diLorenzo thanked Lynn Jarrett for her work on the Garden Villa Association and welcomed Residents watching on Village Television.

Tim Moy, Director of Security and Community Access, recognized Mr. Michael Gold for his Lifesaving Efforts (Mattress Fire).

9. Update from VMS – Director Unger

Director Unger gave an update from the last VMS Board Meeting. Service Awards will be handed out to employee in October. All employee positions are posted on our website. New Board Members will be elected in the next month.

10. CEO Report

Brad Hudson, CEO, reported on the following developments:

- Business Plan is before you today and thanked the Board for their efforts;
- Voting in the election is important, SB1128 (election by acclamation) is on the Governor's desk for approval;
- We need volunteers to help count the ballots on September 28th;
- Openings for Board Applications for GRF Board due September 25th;
- Asphalt paving and sealcoating being done in seventeen cul-de-sacs during the month of August. Concrete and asphalt repairs at RV Lot A are under way and RVs will be allowed to park temporarily along Avenida Sosiega and Bahia Blanca

West;

- Trash Chutes will be repaired in all three story buildings in Third beginning in mid-September starting with building 2353;
- Epoxy Waste Line remediation program will begin during the month of October;
- LED walkway lights will be installed in the coming weeks;
- Fire fuel reduction will be happening on the slopes;
- Vegetation clearing project is completed; and shepherds crooks fencing scheduled to begin along Ridge Route Drive;
- Gate arms will be installed shortly at gates 10 & 11;
- Proactive inspections of the buildings will be happening;
- Technology Television Guide has been upgraded. Residents can also get the latest TV Guide from tvguide.com;
- Paperless Work Center-Resident Services will start sending text messages to update residents on the progress of their work order. In the future, we will have the technology for a Resident Services dashboard for work orders;
- Dashboards for the Board Room Portal coming soon;
- Landscape along the Aliso Viejo Golf Course and residents near gate 14 will be maintained;
- Manor Alteration is moving their services to one of the rooms on the first floor by the end of October.

Brad Hudson, answered questions from the Board.

11. Consent Calendar

11a. Architectural Control and Standards Committee Recommendations:

- (1) Recommendation to Approve 3140-C (La Princesa, PL203C, 41) Room expansion onto Front Walled Patio (Original Footprint)

RESOLUTION 03-18-133

Variance Request

WHEREAS, Ms. Jung Hae Lee of 3140-C Via Vista, a La Princesa style unit, is requesting Board approval of a variance to construct a room expansion on the same footprint as the existing walled front patio; and,

WHEREAS, a Neighborhood Awareness Notice was sent to Owners of affected Units on August 21, 2018, notifying them that an application to make an alteration to a neighboring Unit had been made and that comments or objections could be made in writing to the Architectural Controls and Standards Committee or in person at the Architectural Controls and Standards Committee Meeting on August 27, 2018.

NOW THEREFORE BE IT RESOLVED, on September 18, 2018, the Board of Directors hereby approves the request to construct a room expansion on the same footprint as the existing walled front patio and that the proposed alteration is constructed in

accordance with the Conditions of Approval as included in the official Board Decision Notice;

RESOLVED FURTHER, all costs for maintenance, repair, renovation, replacement or removal of the improvement, present and future, are the responsibility of the Property's Member Owner at 3140-C and all future Mutual members at 3140-C;

RESOLVED FURTHER; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

11a. Landscape Committee Recommendations:

(1) Tree Removal Recommendations

RESOLUTION 03-18-134

Tree Removal Approval (2) Tree Removal Denial (1) and Denial of Off-schedule trimming/crown reduction (1)

WHEREAS, September 20, 2011, that the Board of Directors adopted Resolution 03-11-149 tree removal guidelines:

- Unless there is a purposeful reason, trees should not be removed merely because they are messy, or because of residents' personal preferences concerning shape, color, size, or fragrance.
- Trees should not be removed because of view obstruction if the obstruction is at a considerable distance from the complaining manor and therefore causes only a partial obstruction.
- Trees on slopes should not be removed if the removal will contribute to the destabilization of that slope.
- Trees which are damaging or will damage a structure, pose a hazard, in failing health or interfering with neighboring trees, will be considered for removal.

WHEREAS, on September 6, 2018, the Landscape Committee recommended to:

- Approve the request to remove one Weeping Fig tree located at 3113-D Via Serena South due to visible damage to surrounding concrete walkways and a high likelihood for future damage to the manor, and;
- Approve the removal of one Aleppo Pine tree located at 3429 Bahia Blanca West due to repetitive damage to the adjacent concrete driveway and high likelihood for future damage to nearby underground utilities, and;
- Deny the request for off-schedule trimming of one Brazilian Pepper tree and two Lemon-scented Gum trees located at some distance from the 5076 Tero to preserve views, and;

NOW THEREFORE BE IT RESOLVED, September 18, 2018, the Board of Directors approved the request to remove one tree at 3113-D Via Serena South and one tree located at 3429 Bahia Blanca West; denied the request to perform off-schedule trimming of three trees located in landscape associated with other addresses by the manor owner of 5076 Tero, and;

RESOLVED FURTHER; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

11b. Finance Committee Recommendations:

- (1) Approve Resolution to Record Lien against Member's ID; 933-200-62

RESOLUTION 03-18-135
Recording of a Lien

WHEREAS, Member ID 933-200-62; is currently delinquent to Third Laguna Hills Mutual with regard to the monthly assessment; and

WHEREAS, a Notice of Delinquent Assessment (Lien) will be filed upon adoption of this resolution following at least a majority vote of the Board (with no delegation of such action by the Board), acting in an open meeting, and for which the Board's vote is recorded in the minutes;

NOW THEREFORE BE IT RESOLVED, September 18, 2018, that the Board of Directors hereby approves the recording of a Lien for Member ID 933-200-62 and;

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

Director Parsons made a motion to approve the Consent Calendar as presented. The motion was seconded by Director Bruninghaus. The motion passed by unanimous consent.

12. Unfinished Business

- 12a.** Entertain a Motion to Re-Introduce a Resolution for Revised Alteration Standard 31: Washer/Dryer Installations

Burt Baum, Secretary of the Board, presented a summary of the following resolution:

RESOLUTION 03-18-XX
Revise Alteration Standard 31: Washer and Dry Installations

WHEREAS, the Architectural Controls and Standards Committee recognizes the need to amend Alteration Standards and create new Alteration Standards as necessary; and,

WHEREAS, the Architectural Control and Standard Committee recognizes the need to revise Alteration Standard 31: Washer and Dry Installations; and

WHEREAS, Resolution M3-98-65 ceased the acceptance of variance requests for installations of washers and dryers in three-story buildings and, by inference, "grandfathered" previous permitted installations of washers and dryers.

NOW THEREFORE BE IT RESOLVED, September 18, 2018, that the Board of Directors of this Corporation hereby introduces Alteration Standard 31: Washer and Dry Installations as attached to the official meeting minutes;

RESOLVED FURTHER, that Resolution M3-98-65 adopted December, 1998, is hereby superseded in its entirety and no longer in effect;

RESOLVED FURTHER, all washer and dryers installed in three story buildings with a Mutual Consent prior to December 15, 1998, continue to be "grandfathered;"

RESOLVED FURTHER, all washers and dryers installed after December 15, 1998, or without a Mutual Consent, shall be removed at the sole expense of the owner upon its discovery;

RESOLVED FURTHER; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution as written.

Should the Board endorse the proposed revisions, Staff recommends that a motion be made and seconded to accept the resolution and allow discussion to ensure that the resolution reads to the satisfaction of the Board. Staff then recommends that a Board Member postpones the resolution to the next available Board Meeting no less than 30-days from the postponement to comply with Civil Code §4360.

Director Baum made a motion to introduce a Resolution revising Alternate Standard 31: Washer/Dryer Installations for 30-day review. Director Walsh seconded the motion and it passed by unanimous consent.

12b. Entertain a Motion to Approve the 2019 Third Business Plan and Reserves Funding Plan

Director Baum, Secretary of the Board, presented a summary of the following resolution:

RESOLUTION 03-18-136
THIRD LAGUNA HILLS MUTUAL 2019
BUSINESS PLAN RESOLUTION

RESOLVED, September 18, 2018, that the Business Plan of this Corporation for the year 2019 is hereby adopted and approved; and

RESOLVED FURTHER, that pursuant to said business plan, the Board of Directors of this Corporation hereby estimates that the net sum of \$32,226,628 is required by the Corporation to meet the Third Laguna Hills Mutual operating expenses and reserve contributions for the year 2019. In addition, the sum of \$14,851,664 is required by the Corporation to meet the Golden Rain Foundation and the Golden Rain Foundation Trust operating expenses and reserve contributions for the year 2019. Therefore, a total of \$47,078,292 is required to be collected from and paid by members of the Corporation as monthly assessments; and

RESOLVED FURTHER, that the Board of Directors of this Corporation hereby approves expenditures from reserves in the sum of \$14,474,680 of which \$12,251,169 is planned from the Replacement Fund, \$346,698 from the Elevator Replacement Fund, \$64,542 from the Laundry Replacement Fund, \$1,714,691 from the Disaster Fund, and \$97,580 from the Garden Villa Recreation Room Fund; and

RESOLVED FURTHER, that the Board of Directors of this Corporation hereby determines and establishes monthly assessments of the Corporation as shown on each member's breakdown of monthly assessments for the year 2019 and as filed in the records of the Corporation, said assessments to be due and payable by the members of this Corporation on the first day of each month for the year 2019; and

RESOLVED FURTHER; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

Director Baum made a motion to approve the 2019 Third Business Plan. Director Bruninghaus seconded the motion.

Director Parsons showed a presentation on the Budget.
Betty Parker, Director of Finance, answered questions from the Board.
Discussion ensued among the Directors.

The motion passed by unanimous consent.

Director Baum, Secretary of the Board, presented a summary of the following resolution:

RESOLUTION 03-18-137
THIRD LAGUNA HILLS MUTUAL 2019
RESERVE FUNDING PLAN

WHEREAS, Civil Code § 5570 requires specific reserve funding disclosure statements for common interest developments;

WHEREAS, planned assessments or other contributions to replacement reserves must be projected to ensure balances will be sufficient at the end of each year to meet the Corporation's obligations for repair and/or replacement of major components during the next 30 years; and

NOW THEREFORE BE IT RESOLVED, September 18, 2018, that the Board has developed and hereby adopts the Replacement Reserves 30-Year Funding Plans (attached) with the objective of maintaining replacement reserve balances at or above established thresholds totaling \$8,170,000 while meeting its obligations to repair and/or replace major components; and

RESOLVED FURTHER; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

Director Baum made a motion to approve the 2019 Third Reserve Funding Plan. Director Walsh seconded the motion.

Discussion ensued among the Directors.

The motion passed by unanimous consent.

13. New Business

This item was moved to closed session

13a. Discuss and Consider a Resolution Interpreting GRF Bylaws 2.1.4 for Approval at the Annual Corporate Members Meeting in November.

13b. Entertain a Motion to Approve a Resolution to Amend Third Bylaws 6.4.5 (Director Removal for Absences)

Director Baum, Secretary of the Board, presented a summary of the following Resolution:

RESOLUTION 03-18-138
Bylaws of Third Laguna Hills Mutual, Article 6, Section 6.4.5

WHEREAS, certain policies and procedures pertaining to the governance of Third Laguna Hills Mutual ("Mutual") are set forth in the *Bylaws of Third Laguna Hills Mutual* ("Bylaws"), as amended.

WHEREAS, Article 6, Section 6.4.5 of the Bylaws generally provides for the automatic removal of any director serving on the Mutual's Board of Directors ("Board") who fails to attend four (4) regular monthly meetings of the Board within any twelve (12) month period.

WHEREAS, the Board has determined that the Bylaws lack sufficient clarification as to the circumstances giving rise to the automatic removal provisions set forth in Article 6, Section 6.4.5.

WHEREAS, the Board proposes that Article 6, Section 6.4.5 of the Bylaws be deleted in its entirety and amended to read as follows:

6.4.5 Director Removal for Absences.

(a) Should any Director miss four (4) regularly noticed monthly Board meetings within the twelve (12) month period beginning on October 1st and ending on September 30th of any given year, such Director may be removed by a vote of the majority of the Board of Directors at any regularly noticed monthly Board meeting that follows the fourth (4th) such missed meeting. The Board of Directors shall consider and conduct the removal vote in Executive Session. Immediately following an affirmative removal vote, the President shall, by mail (and email, if known), notify the Director so removed. Such removal shall be effective immediately upon the mailing of such notice.

(b) If a removal vote held pursuant to subsection (a) does not pass, the Director at issue shall not be subject to another removal vote on the same grounds, unless that Director subsequently misses one or more additional regularly noticed monthly Board meetings before September 30th during the same twelve (12) month period when the first removal vote was held. Each subsequent removal vote shall be conducted and effective as provided in subsection (a).

WHEREAS, the above-stated proposed amendment is herein referred to as the "Proposed Amendment".

WHEREAS, Article 14, Section 14.2 of the Bylaws states that the Bylaws may be amended by obtaining the approval of at least two-thirds (2/3) of the entire Board ("Required Approval"); provided that the Board is permitted to make such amendment under California Corporations Code Section 7150.

WHEREAS, after consulting with the Mutual's legal counsel, the Board has determined that California Corporations Code Section 7150 permits the Board to adopt the Proposed Amendment upon obtaining the Required Approval.

WHEREAS, said legal counsel has further advised the Board that the Mutual's governing documents, Mutual precedent and other applicable law permit the Board to adopt the Proposed Amendment upon obtaining the Required Approval.

WHEREAS, at a duly held regular meeting of the Board at least two-thirds (2/3) of the entire Board approved the decision to amend the Bylaws by adopting the Proposed Amendment.

NOW THEREFORE BE IT RESOLVED, that the Proposed Amendment is hereby adopted on September 18, 2018; general notice of said adoption shall be provided to the Mutual's membership; and the Proposed Amendment shall be effective upon the provision of such notice to the membership.

Director Baum made a motion to approve a resolution to amend Third Bylaws 6.4.5 (Director Removal for Absences). Director Bruninghaus seconded the motion.

Discussion ensued among the Directors.

By a vote of 10-0-0, the Board approved a resolution to amend Third Bylaws 6.4.5 (Director Absences), thereby meeting the two-thirds requirement and directed the Corporate Secretary to send a notice to the membership.

13c. Entertain a Motion to Introduce a Resolution for a Payment Plan Agreement Form-Fines, Fee, and Chargeable Services

Resolution 03-18-XX
Delinquent Charges Payment Plan Agreement

WHEREAS, any Member who is unable to timely pay fines, fees, or chargeable services is entitled to make a written request for a payment plan to the Board;

WHEREAS, each request for a payment plan is approved or denied on a case-by-case basis after review by the Finance Committee;

WHEREAS, a Delinquent Charges – Payment Plan form is used to create an agreement between the delinquent Member and the Mutual;

WHEREAS, the Third Finance Committee recommends a Payment Plan Agreement Form submitted by legal counsel to help reinforce collection activity that will occur if a member breaches the agreed-to payment plan for delinquent fines, fees, and chargeable services; and

WHEREAS, the Finance Committee recommends recovering costs associated with accepting payments over time including the initiation of interest charges and an administrative fee for every month the agreement is in effect;

NOW THEREFORE BE IT RESOLVED, on October 16, 2018, the Board of Directors of this Corporation hereby introduces the Delinquent Charges - Payment Plan Agreement form, as attached to this Corporate record, initiating a monthly charge for interest at the rate of 10% per annum, and introducing a new payment plan administrative fee of \$25 per month; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

SEPTEMBER Initial Notification

Should the Board endorse the proposed revisions, Staff recommends that a motion be made and seconded to accept the resolution and allow discussion to ensure that the resolution reads to the satisfaction of the Board. Staff then recommends that a Board Member postpones the resolution to the next available Board Meeting no less than 30-days from the postponement to comply with Civil Code §4360.

Director Baum made a motion to introduce a resolution for a Payment Plan Agreement Form-Fines, Fees, and Chargeable Services.

Discussion ensued among the Directors.

By consensus, the Board introduced a resolution for 30-day review.

13d. Entertain a Motion to Introduce a Resolution for an Administrative Fee for Damage Reimbursements

Director Baum, Secretary of the Board, presented a summary of the following Resolution:

RESOLUTION 03-18-XX
Administrative Fee for Damage Reimbursements

WHEREAS, pursuant to Civil Code §5855, the Mutual is required to hold hearings to impose any monetary charges to reimburse the Mutual for costs incurred in the repair of damage to common area or facilities caused by the actions or inactions of members, their tenant, or their guest, or their vendors/contractors or invitees;

WHEREAS, significant staff time is necessary to investigate, document, and prepare concise reports for Damage Reimbursement Hearings for damage caused by a member; and,

WHEREAS, the Mutual has seen an increase in administrative costs related to these damage reimbursement proceedings.

NOW THEREFORE BE IT RESOLVED, September 18, 2018, that the Board of Directors hereby introduces the Damage Reimbursement Administrative Fee;

RESOLVED FURTHER, effective November 1, 2018, the fee for costs related to damage reimbursement proceedings will be ten percent of the total reimbursement decision amount for all decisions of one thousand dollars or more;

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

SEPTEMBER Initial Notification

Should the Board endorse the proposed revisions, Staff recommends that a motion be made and seconded to accept the resolution and allow discussion to ensure that the resolution reads to the satisfaction of the Board. Staff then recommends that a Board Member postpones the resolution to the next available Board Meeting no less than 30-days from the postponement to comply with Civil Code §4360.

Director Baum made a motion to introduce a resolution for an Administrative Fee for Damage Reimbursements.

Discussion ensued among the Directors.

The Board directed staff to add "vendors/contractors or invitees" to paragraph one.

By consensus, the Board introduced a resolution for 30-day review.

14. Committee Reports

- 14a. Report of the Finance Committee / Financial Report - Director Parsons reported on the Treasurer's Report, Resale and Lease Reports. Next Meeting October 2, 2018, at 1:30 p.m. in the Board Room
- 14b. Report of the Architectural Controls and Standards Committee - Director Walsh gave an update from the last committee meeting and reported on the items that are scheduled for approval in October. Next Meeting Monday, September 24, 2018, at 9:30 a.m. in the Sycamore Room
- 14c. Report of the Maintenance and Construction Committee - Director Carpenter reported from the last committee meeting. Director Walsh reported that the trash chute, seal coat program, epoxy waste line and shepherds crook will be starting soon. Next Meeting October 1, 2018, at 1:00 p.m. in the Board Room
 - Report of the Parking and Golf Cart Task Force - Director Frankel reported on parking rules and regulations.
- 14d. Report of the Landscape Committee - Director Tung gave an update from the last committee meeting. Director Tung showed a presentation on drought resistant plants that the landscape department will start using. Next Meeting November 1, 2018, at 9:00 a.m. in the Board Room
- 14e. Report of the Laguna Woods Village Traffic Hearings - Director Frankel gave an update from the last committee meeting. Next hearing September 19, 2018, at 9:00 a.m. in the Board Room.
- 14f. Report of the Communications Committee - Director Baum gave an update from the last committee meeting. Next Meeting November 7, 2018, at 1:30 p.m. in the Willow Room
- 14g. Report of the Village Energy Task Force - Director Walsh gave an update from the last meeting. Director Walsh the Task Force discussed the need for more electrical car and golf cart plug-ins, street light inventory will be done by SCE before we receive acquisition, large solar symposium will be happening next week, and meeting at UCI regarding fuel cells. Next Meeting November 7, 2018, at 1:30 p.m. in the Willow Room
- 14h. Report of the Water Subcommittee - Director Tung gave a presentation on water usage in the Community. Next meeting October 9, 2018 at 11:00 a.m. in the Sycamore Room
- 14i. Report of the Resident Policy and Compliance Task Force - Director Baum gave an update from the last committee meeting. Director Baum met with the Director of Social Services to see if the Care Providers can be registered more efficiently. Next meeting TBD

15. GRF Committee Highlights

- 15a. Community Activities Committee – Director Parsons reported on past and upcoming recreation and special events. Next meeting November 8, 2018, at 1:30 p.m. in the Board Room
- 15b. Finance Committee – Director Parsons reported on highlights from the last committee meeting. Next Meeting October 24, 2018, at 1:30 p.m. in the Board Room
- 15c. Landscape Committee – Director Tung. Next Meeting September 19, 2018 at 1:30 p.m. in the Board Room
- 15d. Maintenance & Construction Committee – Director Carpenter reported on highlights from the last committee meeting. Next meeting October 10, 2018 at 9:30 a.m. in the Board Room
 - PAC Ad Hoc Committee – Next meeting TBA.
- 15e. Media and Communications Committee – Director Baum reported on highlights from the last committee meeting. Next meeting October 15, 2018 at 1:30 p.m. in the Board Room
 - Thrive Project Task Force – Next Meeting September 19, 2018 at 9:30 a.m. in the Cypress Room
- 15f. Mobility and Vehicles Committee—Director Frankel reported on highlights from the last committee meeting. The last meeting was well attended and the bus service has been changed to an eight route, 7 day bus system in addition to Plan-a-Ride. Next meeting October 3, 2018, at 1:30 p.m. in the Board Room
- 15g. Security and Community Access Committee – Director Bruninghaus reported on highlights from the last committee meeting. The Committee recommends that residents can purchase space in the RV parking lots for their commercial vehicles and discussed the Fire Avert program. Next meeting September 24, 2018, at 1:30 p.m. in the Board Room
 - Disaster Preparedness Task Force—Next meeting September 25, 2018, 9:30 a.m. in the Cypress Room
- 16. **Future Agenda Items--** *All matters listed under Future Agenda Items are Resolutions on 30-day public review or items for a future Board Meetings. No action will be taken by the Board on these agenda items at this meeting. The Board will take action on these items at a future Board Meeting.*
- 16a. Revised Alteration Standard 31: Washer/Dryer Installations (October)
- 16b. Revise Common Area Use Policy (October)
- 16c. Revise the Traffic Rules & Regulations, Section 7.6 (September 21, 2018)

- 16d. Revisions to the Non-Emergency Chargeable Maintenance Services (September 21, 2018)
- 16e. Resolution to Revise the LH-21 Storage Policy
- 16f. Yellow Stake Program
- 16g. Parking in the Wedding Cake cul-de-sac areas.

17. Director's Comments

Director Parsons thanked Directors Walsh and Baum for their service on the Board.
Director Walsh and Baum thanked the Board and Staff for their help.
Director Bruninghaus thanked the Chair for her leadership.
Director Bhada thanked the other Board Members for their mentorship.
Director diLorenzo thanked the residents and wished everyone a Happy Yom Kipper.

18. Recess

The Board recessed at 12:07 p.m. and reconvened into Executive Session at 12:45 p.m..

Summary of Previous Closed Session Meeting per Civil Code Section §4935

During the August 21, 2018, Regular Executive Session, the Board:

Approval of Agenda

Approval of the Following Meeting Minutes;

(a) July 17, 2018 – Regular Executive Session

Write-off Assessment & Chargeable Services Balances

Discuss and Consider Member Matters

Discuss and Consider Legal and Litigation Matters

19. Adjourn

With no further business to come before the Board of Directors, the meeting was adjourned at 3:45 p.m.



Burt Baum, Secretary of the Board
Third Laguna Hills Mutual